



scenic
Hotel Bay of Islands

Wedding

I N F O R M A T I O N P A C K

Kia ora & congrats!

On behalf of Scenic Hotel Bay of Islands congratulations on your engagement and fore coming marriage. Our Wedding information pack is supplied to assist you in the planning of your Wedding Reception at the Scenic Hotel Bay of Islands and to ensure that this very special event runs to schedule.

We encourage you to view our facilities, and meet with our Wedding Coordinator, who can answer your queries and guide you through the planning process. We can offer bespoke Wedding packages, on request.

CONTACT US

Mathew Brettell | General Manager

Scenic Hotel Bay of Islands
58 Seaview Road, PO Box 358, Paihia 0200
P: (09) 402 7826 | M: 027 288 5935
E: conference.bayofislands@scenicgroup.co.nz
www.scenichotelgroup.co.nz
0800 NZ OWNED (69 69 63)

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INCLUSIONS

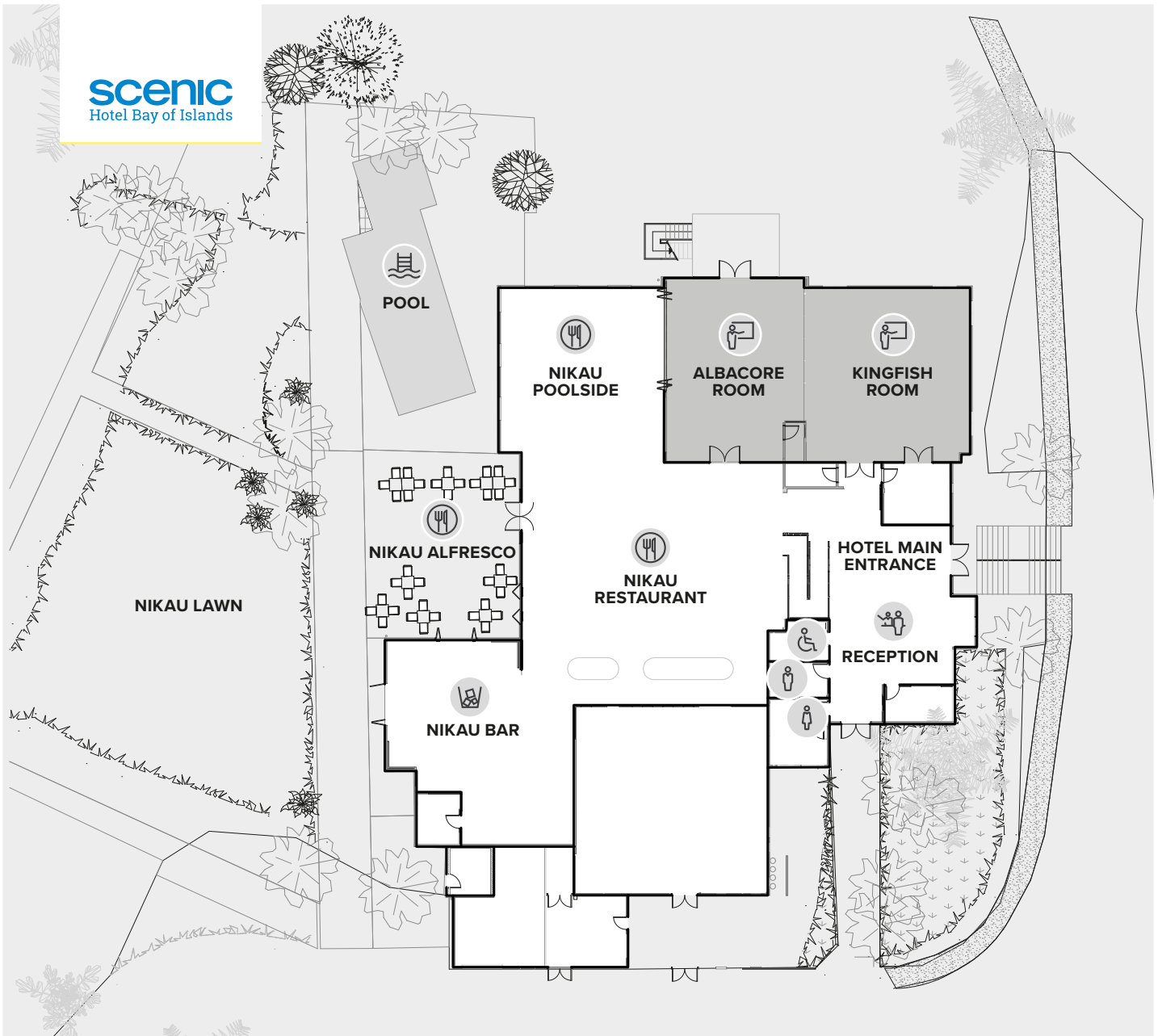
We can offer a complete reception and accommodation package for you and your guests, or tailor a package specific to your needs. Our experienced team will ensure your wedding reception is special, memorable and that your guests are well looked after.

- + A dedicated Wedding Co-ordinator who will offer advice and work with you every step of the way to ensure the success of your special day.
- + One-to-one consultation with menus, ideas, theme possibilities and a comprehensive tour around our facilities.
- + Tables, linen tablecloths, chairs, glassware, linen napkins, cutlery & crockery for the reception.
- + Head table set up.
- + Bridal basket.
- + Microphone and sound system.
- + Exclusive use of the pool area for 1 hour prior to the reception.
- + Complimentary room set for the bridal party to get ready in and relax on the morning of your wedding day.
- + Complimentary deluxe room for the bridal couple on their wedding night with breakfast served to your room and a complimentary late checkout.
- + Access to the venue from 7am on the day of the reception. Talk to our team if you require the venue the day prior.
- + Special accommodation rates for your wedding guests.

ADDITIONAL COSTS

- Wedding reception room hire **\$500**
Free hire if you book at least 25 accommodation rooms & a reception booking for a minimum of 50 paying adults.
- Nikau lawn area for a ceremony **\$150**
- Head table back drop **\$200**
With fairy lights
(subject to availability)
- Candles (tea-light) **\$1 ea**
- Chair bows **\$2 ea**
- Chair cover and bow **\$8 ea**
- Bridal party pamper platter **\$15 pp**
Includes: canapés, sweet treats, sparkling wine, and flowers.
These can be taken as a picnic or in-room option.

Our facilities



FLOOR PLAN

KINGFISH & ALBACORE ROOMS COMBINED

19m x 17m total



Cocktail

200



Banquet

140

RECEPTION SPACE

These rooms can be opened into one larger space or split into two spaces depending on your guest numbers. Our renovated air-conditioned function rooms offer a variety of configurations, which can be set up to suit your personal preferences.

CEREMONY SPACE

Our on-site Nikau Lawn is the perfect site for an outdoor ceremony. The equipment requirements and set up for this is to be arranged by the hirer.



SCENIC HOTEL BAY OF ISLANDS

Scenic Hotel Bay of Islands is a 4 star hotel consisting of 114 rooms, situated on four and a half acres of well maintained park like grounds and gardens.

Many of our hotel rooms have their own private balcony, while others open out onto our grassed courtyard or garden areas.

A complimentary deluxe room for the bridal couple on their wedding night with breakfast served to your room and a complimentary late checkout.

Special accommodation rates apply for all wedding guests.

- + Check-in: 2pm
Check-out: 10am
- + Restaurant serving both breakfast and dinner
- + Guests services and conference co-ordinator available
- + Guest lounge bar
- + Guest laundry
- + Valet laundry and dry-cleaning service (available during week days excluding public holidays)
- + Swimming pool
- + Free WiFi throughout the hotel
- + Business services
- + Conference facilities
- + Complimentary guest parking
- + Car, boat, and coach wash area
- + Tourist information and booking service

Catering

To keep our menus as fresh as possible, the following menus are indicative only and subject to change

LUNCH & DINNER BUFFET MENU

BUFFET OPTIONS

Minimum: 25 guests

\$69pp - choose 4 mains 3 salads
4 vegetables 3 desserts

\$59pp – choose 3 mains 3 salads
3 vegetables 3 desserts

\$49pp – choose 2 mains 3 salads
3 vegetables 3 desserts

\$45pp – choose 2 mains 2 salads
3 vegetables 2 desserts

MAIN OPTIONS

- + Freshly carved maple & orange glazed champagne ham (GF)
- + Braised NZ lamb rump with mint sauce (GF)
- + Slow braised beef with rosemary red wine jus (GF)
- + Freshly baked market fish (GF)
- + Slow Roasted pork with apple sauce (GF)
- + Vegetarian mushroom wellington & vegetarian gravy (V)
- + Chefs choice of vegetarian pasta (V)
- + Aromatic chef's choice of curry served with basmati rice (GF)

VEGETABLE OPTIONS

- + Crispy herbed roasted potatoes (GF) (V)
- + Honey glazed baby carrots (GF) (V)
- + Chefs choice of vegetable soup (GF) (V)
- + Roasted mixed vegetable medley (GF) (V)
- + Cauliflower & broccoli cheese bake (V)
- + Sesame & soy Asian vegetables (GF) (V)
- + Freshly steamed seasonal vegetables (GF) (V)

SALAD OPTIONS

- + Gourmet potato salad egg aioli spring onion (GF) (V)
- + Caesar salad cos lettuce croutons bacon egg parmesan cheese (GF)
- + Roasted vegetable salad pumpkin kumara spinach toasted seeds (GF) (V)
- + Roasted baby beetroot salad Roquette walnuts (GF) (V)
- + Watermelon feta basil balsamic drizzle salad (GF) (V)
- + Mediterranean couscous salad cucumber tomato capsicums olives fresh herbs (V)
- + basil pesto tomato spinach orzo pasta salad (V)
- + fresh seasonal garden salad (GF) (V)

DESSERT OPTIONS

- + Classic kiwi mini pavlova Chantilly cream seasonal fruit (GF) (V)
- + Sticky date pudding with caramel toffee sauce fresh cream (V)
- + Chocolate & raspberry torte served with cream (V)
- + Apple crumble with vanilla bean custard (V)
- + Layered espresso tiramisu coffee lady fingers mascarpone cream (V)
- + Freshly carved seasonal fruit salad (GF) (V)
- + Chefs selection of sweet petite four slices (V)

Mains served with traditional condiments

Salads served with traditional dressings and accompaniment's

SET MENU OPTION ONE \$65

PER PERSON / PRE ORDER

ENTRÉE OPTIONS

SEAFOOD CHOWDER

An abundance of seafood, bound in a rich creamy soup. Served with fry bread

OR

HORIPITO & KAWAWA LAMB SALAD

Lamb tenderloins, grilled haloumi, croutons, Rocket, beetroot relish

OR

HALLOUMI SALAD (V)

Grilled haloumi, croutons, rocket, balsamic dressing

MAIN COURSE OPTIONS

NZ LAMB SHANK (GF)

Braised lamb shank, sautéed spinach served on a seeded mustard potato mash, mint and rosemary jus

OR

FREE RANGE CHICKEN BREAST

Free-range chicken breast perched atop of a polenta cake complimented with garden spinach and a bacon and sweet corn veloute

OR

NZ SIRLOIN STEAK

Potato and herb rosti, seasonal vegetables, roasted tomato & a red wine jus

OR

GNOCCHI (V)

Served with a fresh tomato & basil sauce, parmesan & rocket

DESSERT

CRÈME BRULEE

Baileys crème brulee with berry coulis and crushed brandy snap

OR

STICKY DATE PUDDING

with butterscotch sauce and Chantilly cream

SET MENU OPTION TWO \$59

PER PERSON / ALTERNATE DROP

ENTRÉE OPTIONS

SEAFOOD CHOWDER

An abundance of seafood, bound in a rich creamy soup. Served with fry bread

OR

SEARED BEEF SALAD

Beef tenderloins, croutons, Rocket, horseradish cream

OR

HALOUMI SALAD (V)

Grilled haloumi, croutons, Rocket, balsamic dressing

MAIN COURSE OPTIONS

FREE RANGE CHICKEN BREAST

Free-range chicken breast perched atop of a polenta cake complimented with garden spinach and a bacon and sweet corn veloute

OR

NZ LAMB SHANK (GF)

Braised lamb shank, sautéed spinach served on a seeded mustard potato mash, mint and rosemary jus

OR

GNOCCHI (V)

Served with a fresh tomato & basil sauce, parmesan & rocket

DESSERT

CRÈME BRULEE

Baileys crème brulee with berry coulis and crushed brandy snap

OR

STICKY DATE PUDDING

with butterscotch sauce and Chantilly cream

SET MENU OPTION THREE \$49

PER PERSON / PRE ORDER

ENTRÉE

SOUP OF THE DAY

Served with Crème fraiche & toasted ciabatta

MAIN COURSE

FREE RANGE CHICKEN BREAST

Free-range chicken breast perched atop of a polenta cake complimented with garden spinach and a bacon and sweet corn velouté

OR

NZ LAMB SHANK (GF)

Braised lamb shank, sautéed spinach served on a seeded mustard potato mash, mint and rosemary jus

OR

GNOCCHI (V)

Served with a fresh tomato & basil sauce, parmesan & rocket

DESSERT

CHOCOLATE BROWNIE

A decadent slice served with crème anglaise and vanilla bean ice cream

OR

STICKY DATE PUDDING

Served with butterscotch sauce and Chantilly cream

WINE & BEER LIST

Sparkling Wine

	Bottle
Veuve Clicquot Champaign	\$99.00
Canti Asti (Moscato)	\$45.00
Lindauer Brut 200ml	\$12.00
Lindauer Fraise 200ml	\$12.00

House White

	Glass	Bottle
Villa Maria Sauvignon Blanc	\$9.50	\$45.00
Vila Maria Chardonnay	\$9.50	\$45.00
Villa Maria Reisling	\$9.50	\$45.00
Villa Maria Pinot Gris	\$9.50	\$45.00
Esk Valley Rose	\$9.50	\$45.00

Premium White

	Glass	Bottle
Esk Valley Range	\$10	\$49.00
Rouge Pinot Gris	\$11	
Rouge Rose	\$11	

House Red

	Glass	Bottle
Villa Maria MC Sauvignon	\$10	\$48.00
Villa Maria Pinot Noir	\$10	\$48.00
Villa Maria Syrah	\$10	\$48.00

Premium Red

	Glass	Bottle
Esk Valley Pinot Noir	\$11	\$52.00
Vidal Reserve Syrah		\$52
Te Awa Leftfield Merlot		\$50

NZ Specialty Craft Beer

Phat Pale Ale 500ml	\$14.00
Mega Mega Lager 500ml	\$14.00

Nikau Beer

Speights Gold Medal Ale	\$8.50
Macs Gold	\$9.00
Macs Mid Vicious	\$8.50
Speights Five Malt Old Dark	\$8.50
Corona	\$9.00
Steinlager Pure	\$9.00
Heineken	\$9.00
Steinlager Classic	\$9.00

Nikau Cider

Macs Cloudy Apple	\$9.00
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Non Alcoholic

Ginger Beer / Ginger Ale	\$6.00
Tonic / Soda Water	\$6.00
Lemonade / Coke / Coke no sugar / L&P	\$6.00
Orange / Guava / Cranberry Juice	\$6.00
Tomato Juice Spiced / Un-spiced	\$6.00
Red Bull	\$7.00
Lemon, Lime, & Bitters	\$7.00

Water

	Small	Large
Sparkling	\$5.00	\$8.00
Still		\$8.00

The region



CEREMONY LOCATIONS IN PAIHIA

Baylys' Farm, Waitangi

The Waitangi Treaty Grounds, Waitangi

Pompallier Mission, Russel

Paihia Baptist Church, Paihia

Explore Group - Chartered Boat or Private
Island, Bay of Islands

AROUND THE BAY OF ISLANDS

The beautiful Bay of Islands, known as the 'winterless north', is a popular year-round destination for both tourists and conferences. It offers a wide selection of world-class activities and attractions. Here it's possible to do as much or as little as you like.

When you come to the Bay of Islands you're treating yourself to a real escape. Whether you just want to chill out and relax or indulge in fishing, golfing, kayaking, swimming or some other exciting activity, it's all here. And our Scenic Hotel Bay of Islands is right in the middle of everything. From Paihia you can do it all, even if that just means lazing by the pool. We'd like to make your visit with us both enjoyable and memorable. That's why good service and pleasant surroundings are so important.

KEY LOCATIONS CLOSE TO OUR HOTEL

+ Airport	23.6km
+ Town centre	500m
+ Beach front	100m
+ Opua car ferry to Russell	6.3km
+ Cape Reinga	213km
+ Waitangi Treaty grounds	2.7km

Try some of our local companies for some awesome group excursions. We would be happy to book these for you to ensure you receive great rates.

CRUISEY



Spend the day discovering the Bay of Islands on an island and wildlife day cruise. Watch dolphins, penguins and seabirds in their natural habitat, stop at a beach on a island sanctuary, for an hour or so for exploring, snorkelling, walking and relaxing. Sail between the islands and help us to protect the Bay of Islands wildlife – Experience now, Protect the future with Carino Wildlife Cruises.

PHOTO OPPORTUNITIES



We understand how special weddings are, that every couple is looking for a unique experience to celebrate their special day. With that in mind we would just like to give you a couple of options. We are always happy to work with you to cater to individual requests and see how we can make that work for you.

EXPLORE THE BAY



Explore Group have a wide range of options to help you make the most of your perfect wedding in the Bay of Islands, We offer sightseeing cruises to the Hole in the Rock, boat charters and island transfers, adrenaline packed fast boat experiences, or even unforgettable pre or post wedding functions at our Otehei Bay Café and Bar, situated on the stunning island of Urupukapuka located in the heart of the bay.

TERMS & CONDITIONS

We are sure you will appreciate the following policies which will enable us to service your forthcoming event. Should you have any enquiries on this information, we will be very happy to discuss them.

SECURING YOUR BOOKING

Once your wedding booking has been confirmed with the Hotel, a holding deposit of \$1000.00 will be requested, unless otherwise agreed with by management. Your account will be credited with this amount, which is non-refundable.

ADDITIONAL CHARGES

The organizer is responsible for any additional charges organized by the Scenic Hotel Bay of Islands such as equipment, flowers, etc. A quote will be issued.

PRICING

All prices are based on current prices but may be subject to increase at management's discretion to meet rising costs. Some items may be subject to seasonal availability.

GUARANTEED MINIMUM NUMBERS

If your wedding numbers drop below 10% of your confirmed quote, the hotel reserves the right to withdraw the quote and renegotiate.

CANCELLATIONS, POSTPONEMENTS AND AMENDMENTS

In the unfortunate circumstances of cancellation or postponements of an event that has been confirmed, Scenic Hotel Bay of Islands applies the following cancellation policies:

- Notice of 30 – 15 Days – Cancellations made within thirty to fifteen (30 – 15) days of the event will incur full room hire if the space is left unsold.
- Notice of 14 Days – Cancellations made within fourteen (14) days of the event will incur full room hire and 50% of the total food and beverage costs as quoted.
- Notice within 48 Hours – Cancellations within forty-eight (48) hours of the event date will incur full room hire and 100% of the total food and beverage costs as quoted.
- All cancellations for function rooms and / or accommodation must be advised in writing to take effect.
- If accommodation is held, please refer to the Accommodation clause for the cancellation policy.

ACCOMMODATION

Guaranteed number of rooms, length of stay and room-types are required thirty (30) days prior to the event; accommodation charges will be based on these confirmed numbers. After this date additional rooms may still be booked at the agreed rate, but will be subject to availability.

ACCOMMODATION CANCELLATIONS

Scenic Hotel Bay of Islands will charge cancellation fees on accommodation as follows:

- At 120 days from arrival – A status report of rooms held will be required by the hotel. Any rooms not required will be released back to the hotel with no penalty.
- Within 90 - 60 days from arrival – An updated status report of rooms held will be required by the hotel. The hotel will permit a reduction of up to 50% of the rooms released by the client with no penalty.
- Within 60 – 30 days from arrival – An updated status report of rooms held will be required by the hotel. A reduction of up to 25% of the rooms remaining can be released without penalty. Any rooms in excess of the 25% permitted will incur a penalty of 50% of the first night's room rate.
- nWithin 30 - 7 days from arrival – Any rooms cancelled at this time will incur a penalty equaling one night's accommodation for each room cancelled. The hotel will endeavour to sell rooms cancelled (at the confirmed room rate on the client's behalf; however, rooms left unsold or those that have not met the confirmed room rate, will be subject to the above penalty.
- At 30 days from arrival - a final rooming list is required to be sent to the hotel.
- At 7 days from arrival - any rooms cancelled will incur a penalty of all room nights booked. The hotel will not be responsible for the resale of any rooms cancelled to avoid penalty.

Please note – Scenic Hotel Group FIT (Free Independent Traveller) accommodation policies do not apply to any rooms booked as part of the wedding accommodation allocation. Any amendments to the group block will be equally spread across all room and rate categories.

CONFIRMATION OF WEDDING RECEPTION/MENUS

Your menu selection is required to be no later than twenty-one (21) days prior to the event, or as otherwise agreed with the Hotel. Confirmation of guest numbers is required 14 days prior to the event.

Any minor adjustments can be made up to 72 hours (3 working days) prior to the start of the reception. All liquor costs are charged on a direct payment (consumption) basis. All food and beverage prices listed are based on current prices, but may be subject to increase at management discretion to meet rising costs.

The table plan, cake, place names and decorations need to be delivered to the hotel 24 hours at the latest before the event – flowers and balloons must be delivered to the hotel 6 hours before the event starts.

FOOD AND BEVERAGE

No food or beverage may be brought into the hotel for your event without prior arrangement.

FUNCTION ROOM AND BAR HOURS

Any music or entertainment must be concluded by 12 midnight or by prior mutual arrangement with Hotel Management.

Band / DJ equipment may be set up on the day of the function, but must be removed on the night.

Any personal possessions, presents, cake or decorations may be left to be removed the following day; however, the hotel does not take responsibility for these.

LIQUOR LICENSING LAWS

The Scenic Hotel Bay of Islands is a licensed premise and observes Host Responsibility. Other parties are not permitted to bring alcohol into the hotel.

We take pride in our facilities and services; therefore, we reserve the right of admission and will not serve intoxicated patrons or minors. The undersigned will be financially responsible for any damage our property may suffer as a result of this function.

PAYMENT DETAILS

Full settlement of the account for the event, as well as for guests staying in the Hotel, must be paid on departure. All functions will be charged to one account.

In the event of any of the above accounts not being settled, these charges will be added to the function account.

GST

All prices quoted are inclusive of G.S.T

DAMAGE

We understand that accidents can occur which may cause damage. We also believe that effective liaison between Scenic Hotel Bay of Islands and wedding organisers can prevent most damage.

It is expressly forbidden to use screws, nails, and tacks, adhesive tape of any kind or any similar fixing devices on any part of the interior or exterior of the venue. Any damage caused to the property, furniture or fittings of the Scenic Hotel Bay of Islands will become the financial responsibility of the wedding organizer.

WET WEATHER VENUE

A non-refundable deposit of 50% of one full day's quoted room hire is required upon confirmation.

The hirer shall be responsible for informing the venue of all setup and catering requirements.

The hirer will be responsible for all delivery arrangements to and from the venue plus all charges this will incur.

Equipment and all catering will be delivered to the venue no later than 3 hours prior to the event commencing.

Outside beverage brought into the venue will incur a service charge.

Hire of any hotel equipment outside the perimeters of the agreed contact will be charged accordingly.

Breakdown and removal of equipment must be completed by 12 noon the following day.

Thank you

